



## **Catering Assistant - Community Employment Job Description**

YMCA Dublin has been working with young people in Dublin's Inner City for 170 years. We run programmes in youth work, education, family support, community childcare and community employment. To support our services, we run two social enterprises – Dublin YMCA Gym in Aungier Street and Sandymount, and YMCA Childcare in Aungier Street.

Our Childcare facility hosts up to 150 children. Our kitchen provides meals and snacks daily. This includes our Beehive creche, Kidsworld pre-school and Afterschools.

### **Key Responsibilities:**

- To work in the kitchen to provide a variety of healthy meals.
- To work alongside the catering staff and under the catering manager.
- To plan menus in conjunction with the Childcare department.
- To prepare, cook and serve meals for children.
- To help prepare snacks and lunchtime meals for staff.
- To prepare food for executive committee meetings.
- Shop for groceries.
- Place telephone orders where necessary.
- Stock take.
- Budget for groceries.
- Washing and cleaning of floors, skirting, counter tops and all kitchen surfaces and cupboards to maintain hygiene and cleanliness.

### **Key Skills:**

- Ability to work with a team
- Ability to work on own initiative.
- Good time management skills
- The successful candidate will have a good understanding of the group work process and will also be able to work with individuals in setting personal goals/developing a personal learning profile.

\*HACCP is not a requirement as training will be provided.

**WE BELIEVE EVERYONE SHOULD HAVE THE OPPORTUNITY TO BELONG TO  
HEALTHY, CONFIDENT, SECURE AND CONNECTED COMMUNITIES.**