



Youth Services Assistant Community Employment Job Description

YMCA Dublin has been working with young people in Dublin's Inner City for 175 years. We run programmes in youth work, education, family support, community childcare and community employment.

YMCA Dublin has an exciting strategy for growth, seeking to extend its reach into new communities and deepen its impact.

Successful candidates will report to our Youth Work Coordinator and will work with the Youth Services team. As well as working with YMCA Dublin colleagues to drive projects forward and to bring the best out in people in line with the YMCA's ethos and mission.

This is a Community Employment Scheme position working **19.5hrs per week, Monday - Saturday.**

Location: Aungier St. Dublin

Project information

The YMCA Dublin Youth Services team caters for young people from the age of 10-24. The team actively engages with young people in the local community to support both the young people and their families. Youth Work provides a fun, safe environment where young people have the opportunity to engage in activities that encourage personal growth, develop life skills through voluntary engagement, and meet new people. As part of this service, we also offer the PlusOne mentoring programme, which provides young people with additional support and guidance through one-to-one mentoring relationships and group mentoring.

The Youth Services Assistant will work with young people, adult volunteers and will also be involved in working with parents and liaising with other members of the YMCA Dublin team.

YMCA Dublin are excited to provide an individual in gaining quality work experience and certified training in order to have a successful career in the Youth and Community Sector.

This three year phased scheme will include:

Year 1: Employment induction and fundamentals in youth work

Year 2: QQI qualifications and targeted learning

Year 3: Further responsibility with tasks, work placement, CV and interview preparation

All the above opportunities are aimed at increasing skill and knowledge in the area in order to gain a full time career in Youth Work.

The successful candidate will need to have a genuine interest in the Youth and Community Sector.

You should be able to demonstrate the following key skills:

- Good planning and time management skills
- Good team working skills

We believe everyone should have the opportunity to belong to healthy, confident, connected and secure communities



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- High level of motivation and the ability to work on your own initiative
- Excellent communication and interpersonal skills
- The person will have the ability to empathise with, support and motivate young people.
- Basic computer skills.

Key Responsibilities:

- Engaging with young people appropriately during youth clubs or one to one mentoring sessions.
- Acting as a positive role model.
- Developing and facilitating activities with the young people
- Supervising the young people on trips.
- Working with team members to plan weekly programmes and daily activities.
- Assisting in completing daily handover and attendance
- Undertaking practical training in youth work, play work, child protection etc.
- Any other duties related to the delivery of YMCA Youth Services.
- To abide by YMCA Policies and Procedures, including Child Protection and Health & Safety.

Further information:

The post holder will work 19.5 hours per week. Continuous training will be provided.

Laptop provided.

Working hours will be over afternoon, evenings and weekends.

Flexibility will be required